EQUAL OPPORTUNITY OFFICE

PRECONSTRUCTION CONFERENCE REPORT

Housing Authority of the City of Frostburg

Date of Conference	_____	Location	_____
Project #	_____	Project Name	_____
Federal Funds	_____	Total Project Cost	_____

CONTRACTOR / EQUAL OPPORTUNITY INFORMATION

Housing Authority of the City of Frostburg:

_____

General Contractor: _____

General Contractor Equal Opportunity Officer:

_____

List of Trades: _____

Contract Amount: _____

Estimated Work Force for This Job:

_____

Superintendent: _____

Is Corporation a Subsidiary? ☐ Yes ☐ No **If Yes, Name of Affiliate:** _____

Other Corporate Subsidiaries: _____

Total Number Employed by General Contractor:

_____

Total Minority Employees: _____

Minority Craftspeople: _____

Local Union Affiliate and Business Agent:

_____

DURING LAST 12 MONTHS

HIGHEST NO. EMPLOYEES	LOWEST NO. EMPLOYEES	AVERAGE NO. OF EMPLOYEES

INFORMATION REGARDING OTHER CONTRACTORS ON PROJECT

Contractor 1

Name and Address of Contractor: _____

Trade: _____

Amount of Contract $: _____

Submission of AAP Required? ☐ **Yes** ☐ **No:**

Contractor 2

Name and Address of Contractor: _____

Trade: _____

Amount of Contract $: _____

Submission of AAP Required? ☐ **Yes** ☐ **No:**

Contractor 3

Name and Address of Contractor: _____

Trade: _____

Amount of Contract $: _____

Submission of AAP Required? ☐ **Yes** ☐ **No:**

OTHER FEDERAL PROJECTS, GENERAL CONTRACTOR AND OTHER CONTRACTORS

Project Name & Location	Project Type	Federal Agency	Project Costs	Percent Complete

SUMMARY OF CONFERENCE, INCLUDING ATTITUDES, OPINIONS, POLICIES, PROBLEMS, RECOMMENDATIONS, ETC.

_____

Signature

Contracting Officer / Contract Administrator